MBI REVIEW TRAINING MODULE ACTIVITIES

Module 1: Introduction

We know we are successful when we can outline a presentation to present to our staff that provides an overview of MBI.

Module 2: Leadership Teams

We know we are successful when we can describe to another individual the features of an effective team meeting.

- Reflect:

    – Does your team look at data?
    – Do your team create/update action plans on an annual basis?
    – Do you have roles and responsibilities within the meetings? What is your role?

- Discuss:

    – What has your team implemented to make your team meetings more effective? What features would you add to improve your meetings?

Module 3: A Framework for Organizing and Documenting Efficient Meetings Using the TIPS

We know we are successful when we can use the TIPS meeting format to develop an agenda and record meeting minutes (TIPS Meeting Form Attached)

- Be sure to cover:

    - Team Roles (Yours!)
    - Agenda Review
    - Choose focus areas/ behaviors (Previously defined problem)
    - Behavior lessons (New problem)
    - Adjustments to acknowledgement system (Previous defined problem)
    - Address any system/ procedures issues (Administrative task)
    - Any MBI Communications needed? (New problem or Administrative)

Module 4: Universal Expectations

We know we are successful when we can create a classroom specific expectation matrix (Classroom Matrix Form attached)

Module 5: Developing a System to Increase Desired Behaviors

We know we are successful when we have a written plan outlining the methods for increasing desired behavior at our school/site/classroom (Planning Worksheet — Student and Staff Incentive form attached)

Module 6: Procedures for Discouraging Problem Behaviors

We know we are successful when we can create a discipline flowchart for our site (form attached)

Module 7: Teaching Universal Expectations

We know we are successful when we can create a monthly calendar outlining the MBI activities for a month (form attached)

Module 8: Data

We know we are successful when we can complete the Tiered Fidelity Inventory (TFI), identify areas for improvement and possible solutions for improvement (Items 1.5 to 1.11 on the TFI are attached).

Module 9: Increasing Staff Involvement

We know we are successful when we have a written plan outlining steps to increase facility involvement at our site

Module 10: Sustainability

We know we are successful when we can identify one idea that would improve sustainability at our site